

Annexure 'A'

Terms & Conditions of Employment

1. Duties and Responsibilities

- a) The company will expect you to work with a high standard of initiative, efficiency and economy and encourage and motivate people under you to achieve optimum output. You will perform, observe and confirm to such duties, directions and instructions assigned or communicated to you by the Company and those in authority over you.
- b) You shall not divulge, to any unauthorized person during the period of your service and afterwards by word of mouth or otherwise, any confidential information of the company or its clients or affiliates etc. including the details of company processes, technical know-how, security arrangements, financial data or information, administrative or organizational matters, which may be your privilege to know by virtue of your being our employee. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You shall also not disclose any information regarding your compensation to any other employee, except your Department Head or Human Resources Manager or anyone outside the company.
- c) You will disclose to us forthwith any discovery, invention, process or improvement or any work (in which intellectual property rights of whatever nature subsist) made or discovered by you while in our service, and such discovery, invention, process or improvement or work shall belong absolutely to and be the sole and absolute property of the company. For the consideration received hereunder, you hereby specifically assign to us or such other person or person, firms or companies, as we may direct, the entire of any right that may accrue to you in respect of any such discovery, invention, process or improvement or work under the provisions of any applicable law and shall do all things that may be necessary and appropriate to assign such right in favors of us including, but not limited to, the execution of the appropriate applications or assignments, production of documents and evidence to the appropriate authorities etc.

You waive all legal, moral or other rights a to which you may be entitled under any legislation now existing or in the future enacted in respect of any such discovery, invention,

process or improvement or work.

d) You will not enter into any commitments or dealings on behalf of the company for which you have no clear authority nor alter or be a party to any alteration of any principle or policy of the company or exceed the authority or discretion vested in you without the previous sanction of the company or those in authority over you.

e) You will be responsible for the safe keeping and return at the time of cessation of your employment or as required by the company, in good condition and order all the properties or material of the company, which may be in your use, custody, care or charge. For the loss of any property or material of the company in your possession, the company will have a right to assess on its own basis and recover the damages of all such property or material from you and to take such other action as it deems proper in the event of your failure to account for such material or property to its satisfaction. Upon the cessation of your employment, the company reserves the

> Principal Shree Umiya Kanya Mahavidhyalay

Rangwasa (Raul Indore (M.P.)



right to revoke any powers of attorney or other authorities conferred on you and you will consequently be obliged to hand over all copies of any of letters of authority or powers of attorney issued to you.

f) You will remain compliant with the law of the land, and policies, procedures, declarations, service rules or other rules and regulations including conduct, discipline and administrative orders of the company with modifications done at the sole discretion of company while in the employment of the company.

2. Compensation Progression

Future increase in your compensation and future prospects in the company shall entirely depend on the evaluation of your performance by the company taking into account your efficiency, performance standards, hard work, commitment, regularity in attendance, sincerity, good conduct, the company's performance and such other relevant factors as the company may consider appropriate given your designation in the company.

Such increase in no case shall be automatic or a matter of right and shall be given based on the evaluation of your performance at the sole discretion of the company.

3. Transfer

You may during the course of your employment be transferred at any time to another city, state, country, unit, office, division, department, group or affiliated company either existing or to be set up, without any additional remuneration or compensation except for the normal relocation expenses payable, at the sole discretion of the company.

4. Exclusive Contract

During the term of your employment, you shall not directly or indirectly take employment with any other company or participate in or deal with any other business, or take up consultancy or deal with or enter into any agreement or arrangement with any person that is in the same or similar business in which the company is engaged or seek membership of any local, or public bodies either on honorary or remunerator basis except with the prior written permission of the

The Company seeks to safeguard and protect the commercial and business data concerning present Clients and Business Associates and goodwill in the market by suitably advising you and by taking this undertaking that for a period of 3 years from the date of separation / termination from employment, you shall not join or collaborate or associate or assist or deal with in any manner whatsoever directly or otherwise or provide consultancy in any manner to any competitor including Firm or Company or act on their behalf with or without consideration or return or gratis or by way of favour, so that the current business deals and terms are not taken advantage of by any business rival/competitor or firm or Company which is similarly engaged in the business as that of the Shakti Pumps (India) Ltd.. Further, you shall not engage yourself in the similar business as that of the Company or use contact and goodwill of the Company for your personal gain and benefit.

Shree Umiya Kanva Mahavidhyalas

Accepted

Raporass . Kaul Indore (M.P.)



5. Termination of Permanent Service

a) The company may terminate your employment without notice if at any time during your employment you are found guilty of (i) any act of disloyalty, commission of an act involving moral turpitude and act of indiscipline or inefficiency, or (11) willful breach of the terms of this appointment letter, including the Annexure hereof and policies, procedures, declarations, service rules or other rules and regulations including conduct, discipline and administrative orders of the company or (iii) dereliction of duty, or (iv) willful negligence or disobedience of lawful or reasonable orders or instructions or the rules or regulations received by you from time to time, or (v) conduct on or off duty, which is prejudicial to the interest, good name or reputation of the company, or (vi) furnishing or suppressing false material information or declaration.

(vii) 30 days notice period in case if you break the notice period. You are required to pay the balance of the remaining day's equivalent to your gross Salary. If Company chooses to terminate you, then the Company [Shakti Pumps (India) Ltd.] is not liable to pay any amount, without prejudice to its rights aforesaid, in such cases the company reserves the right to seek any other

remedy or take any action available to it under applicable law.

In addition, you shall be liable for all losses and damages incurred by company. Company shall have no obligation to you for compensation or salary in lieu of notice period in this instance. For all the above, the judgment of the company will be final and cannot be challenged anywhere.

b) If you absent yourself without leave for either days or remain absent for more than five days beyond the period of sanctioned leave originally granted or subsequently extended, you shall be considered as having voluntarily abandoned your employment without giving any notice unless you return to work within a future period of two days and give an explanation to the satisfaction of the company regarding such absence.

In case of any absence without prior permission or subsequently regularized, you will not be

entitled to wages for the absent dates.

c) Your services can be terminated by the company without assigning any reason after giving One month's notice in writing or salary in lieu thereof.

6. Retirement

You shall retire from the services of the company as per prevailing law. The effective date of retirement will be the last day of the month in which you are retiring.

7. Dispute Resolution

Any disputes between the parties which cannot be resolved via negotiations shall be submitted for final, binding arbitration to a sole arbitrator appointed by the Human Resources Department of the Disclosing Party/Employer in accordance with the Provisions Arbitration and Conciliation Act. 1996

Accepted

Shree Umiya Kanya Mahavidhyalas Rangwasa (Rau) Indore (M.P.)



8. You will be governed by certified standing orders of the company approved by labour dept of M.P.

Wishing you all the best for your new assignment.

Authorized Signatory (3651)

I hereby accept the above terms and conditions.

Name & Signature:

Shalu Rathare Rathard.

Principal Shree Umiya Kanya Mahavidhiyalaa Rangwasa (Rau) Indore (M.P.)

Date:



Annexure 'B'

CTC STATEMENT

Name of employee Department Date of joining Designation A) B)

C)

D)

Shalu Rathore Production 11.06.2018

Assistant Technician

PART A		MONTHLY	YEARLY
S.NO	PARTICULARS	MONTHET	T E//XXX
	SALARY PAYMENT MONTHLY		
A1		8182	98184
1	Basic Salary	200	2400
2	House Rent Allowances	252	3024
3	Other Allowances	8634	- 103608
	Gross Salary		12768
4	Companies Cont. to PF	1064	
5	Companies Cont. to ESIC	411	4932
	Total(A1)	10109	121308
12	SALARY PAYMENT ANNUAL.		
6	PLI	***	and day we
	Total(A2)		101200
	Total(A1+A2)=A	10109	121308
В	ANNUAL BENEFIT		0020
7	Mediclaim	236	2832
	Total = B	236	2832
C	COMPANIES CONT. TO GRATUITY		3,11843
8	Companies Cont. to Gratuity	394	4728
8	Total Fixed CTC(A+B+C)	10739	128868

6.7.18

Approved By (3651)

Accepted

Principal Shree Umiya Kanya Mahavidhyalay Rangwasa (Rau) Indore (M.P.)

- 1. You will be Entitled For Insurance Amount Rs 4.00 Lakh (Mediclaim+Personal Accident).
- 2. You will be Entitled For Subsidized Canteen Faciltiy.
- 3. You will be Provided Transportation From Indore/Pithampur.
- 4. Reimbursement is Subject to as per HR Policy.

6.7.18

Pratik Patel

(3651

Principal
Shree Umiya Kanya Mahavidhyala)
Rangwasa (Rau) Indore (M.P.)

Accepted

Dy.General Manager-HR



Ref: Shakti/HR/9715

CIN No: L29120MP1995PLC009327

Date 11.06.2018.

To.

Ms. Komal Patidar Vill.Bavai, Babai, Dewas

455118 Dewas.

Sub:Appointment letter

Dear Ms Komal,

Congratulations!

We are pleased to offer you the position of Asst. Technician E&C with effect from 11.06.2018.

Kindly find here attached as per below -

1. Terms & Condition of Employment in Annexure A.

2. Break up Of Compensation in Annexure B.

3. Job Profile (Roles & Responsibilities) With KRA For Current Year (Annexure C & D)

You will be on training/ probation for a period of Six Months and thereafter your appointment shall be confirmed based on your performance. Your initial place of posting shall be at H.Q -ECP Plant 1191. However, the Company reserves the right to transfer you at any other Office/ Branch, Subsidiary or Associate Company of this organization in India and abroad which is in existence or may in future come into existence.

You are hereby required to accept and sign and the said appointment letter. We look forward for work together to build a successful business.

Thanking You,

For Shakti Pumps [I] Ltd.

Pratik Patel (3651)

Dy.General Manager--HR

Shree Umiya Kanya Mahavidhyalay Rangwasa (Rau) Indore (M.P.)

SHAKTI PUMPS (INDIA) LTD.



Annexure 'A'

Terms & Conditions of Employment

1. Duties and Responsibilities

- a) The company will expect you to work with a high standard of initiative, efficiency and economy and encourage and motivate people under you to achieve optimum output. You will perform, observe and confirm to such duties, directions and instructions assigned or communicated to you by the Company and those in authority over you.
- b) You shall not divulge, to any unauthorized person during the period of your service and afterwards by word of mouth or otherwise, any confidential information of the company or its clients or affiliates etc. including the details of company processes, technical know-how, security arrangements, financial data or information, administrative or organizational matters, which may be your privilege to know by virtue of your being our employee. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You shall also not disclose any information regarding your compensation to any other employee, except your Department Head or Human Resources Manager or anyone outside the company.
- c) You will disclose to us forthwith any discovery, invention, process or improvement or any work (in which intellectual property rights of whatever nature subsist) made or discovered by you while in our service, and such discovery, invention, process or improvement or work shall belong absolutely to and be the sole and absolute property of the company. For the consideration received hereunder, you hereby specifically assign to us or such other person or person, firms or companies, as we may direct, the entire of any right that may accrue to you in respect of any such discovery, invention, process or improvement or work under the provisions of any applicable law and shall do all things that may be necessary and appropriate to assign such right in favors of us including, but not limited to, the execution of the appropriate applications or assignments, production of documents and evidence to the appropriate authorities etc.

You waive all legal, moral or other rights a to which you may be entitled under any legislation now existing or in the future enacted in respect of any such discovery, invention,

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- d) You will not enter into any commitments or dealings on behalf of the company for which you have no clear authority nor alter or be a party to any alteration of any principle or policy of the company or exceed the authority or discretion vested in you without the previous sanction of the company or those in authority over you.
- e) You will be responsible for the safe keeping and return at the time of cessation of your employment or as required by the company, in good condition and order all the properties or material of the company, which may be in your use, custody, care or charge. For the loss of any property or material of the company in your possession, the company will have a right to assess on its own basis and recover the damages of all such property or material from you and to take such other action as it deems proper in the event of your failure to account for such material or property to its satisfaction. Upon the cessation of your employment, the company reserves the

Accepted

Shree Umiya Kanya Mahavidhyalay Rangwasa (Raul Indore (M.P.)



right to revoke any powers of attorney or other authorities conferred on you and you will consequently be obliged to hand over all copies of any of letters of authority or powers of attorney issued to you.

f) You will remain compliant with the law of the land, and policies, procedures, declarations, service rules or other rules and regulations including conduct, discipline and administrative orders of the company with modifications done at the sole discretion of company while in the employment of the company.

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Such increase in no case shall be automatic or a matter of right and shall be given based on the evaluation of your performance at the sole discretion of the company.

3. Transfer

You may during the course of your employment be transferred at any time to another city, state, country, unit, office, division, department, group or affiliated company either existing or to be set up, without any additional remuneration or compensation except for the normal relocation expenses payable, at the sole discretion of the company.

4. Exclusive Contract

During the term of your employment, you shall not directly or indirectly take employment with any other company or participate in or deal with any other business, or take up consultancy or deal with or enter into any agreement or arrangement with any person that is in the same or similar business in which the company is engaged or seek membership of any local, or public bodies either on honorary or remunerator basis except with the prior written permission of the

The Company seeks to safeguard and protect the commercial and business data concerning present Clients and Business Associates and goodwill in the market by suitably advising you and by taking this undertaking that for a period of 3 years from the date of separation / termination by taking this undertaking that for a period of 3 years from the date of separation / termination from employment, you shall not join or collaborate or associate or assist or deal with in any manner whatsoever directly or otherwise or provide consultancy in any manner to any competitor including Firm or Company or act on their behalf with or without consideration or return or gratis or by way of favour, so that the current business deals and terms are not taken advantage of by any business rival/competitor or firm or Company which is similarly engaged in the business as that of the Shakti Pumps (India) Ltd.. Further, you shall not engage yourself in the similar business as that of the Company or use contact and goodwill of the Company for your personal gain and benefit.

Principal
Shree Umiya Kanya Mahavidhyalaşı
Rangwasa (Rau) Indore (M. d.)



5. Termination of Permanent Service

a) The company may terminate your employment without notice if at any time during your employment you are found guilty of (i) any act of disloyalty, commission of an act involving moral turpitude and act of indiscipline or inefficiency, or (ii) willful breach of the terms of this appointment letter, including the Annexure hereof and policies, procedures, declarations, service rules or other rules and regulations including conduct, discipline and administrative orders of the company or (iii) dereliction of duty, or (iv) willful negligence or disobedience of lawful or reasonable orders or instructions or the rules or regulations received by you from time to time, or (v) conduct on or off duty, which is prejudicial to the interest, good name or reputation of the company, or (vi) furnishing or suppressing false material information or declaration.

(vii) 30 days notice period in case if you break the notice period. You are required to pay the balance of the remaining day's equivalent to your gross Salary. If Company chooses to terminate you, then the Company (Shakti Pumps [I] Ltd.) is not liable to pay any amount, without prejudice to its rights aforesaid, in such cases the company reserves the right to seek any other remedy or

take any action available to it under applicable law.

In addition, you shall be liable for all losses and damages incurred by company. Company shall have no obligation to you for compensation or salary in lieu of notice period in this instance. For all the above, the judgment of the company will be final and cannot be challenged anywhere.

b) If you absent yourself without leave for either days or remain absent for more than five days beyond the period of sanctioned leave originally granted or subsequently extended, you shall be considered as having voluntarily abandoned your employment without giving any notice unless you return to work within a future period of two days and give an explanation to the satisfaction of the company regarding such absence.

In case of any absence without prior permission or subsequently regularized, you will not be

entitled to wages for the absent dates.

c) Your services can be terminated by the company without assigning any reason after giving One month's notice in writing or salary in lieu thereof.

6. Retirement

You shall retire from the services of the company as per prevailing law. The effective date of retirement will be the last day of the month in which you are retiring.

7. Dispute Resolution

Any disputes between the parties which cannot be resolved via negotiations shall be submitted for final, binding arbitration to a sole arbitrator appointed by the Human Resources Department of the Disclosing Party/Employer in accordance with the Provisions Arbitration and Conciliation Act, 1996

Accepted

Shree Umiya Kanya Mahavidhyalay Rangwasa (Raul Indore (M.P.)



8. You will be governed by certified standing orders of the company approved by labour dept of M P

Wishing you all the best for your new assignment.

18 del -4.7.18

Authorized Signatory (3651)

I hereby accept the above terms and conditions.

Name & Signature:

Principal
Shree Umiya Kanya Mahavidhyalay
Rangwasa (Rau) Indore (M.P.)

Date: 04-07-2018

Accepted Tatfidar



Annexure 'B'

CTC STATEMENT

Name of employee Department Date of joining Designation A) B)

C)

D)

Komal Patidar Production 11.06.2018

Assistant Technician

PART A			
S.NO	PARTICULARS	MONTHLY	YEARLY
A1	SALARY PAYMENT MONTHLY		
1	Basic Salary	8182	98184
2	House Rent Allowances	200	2400
3	Other Allowances	252	- 3024
	Gross Salary	8634	103608
4	Companies Cont. to PF	1076	12912
5	Companies Cont. to ESIC	411	4932
	Total(A1)	10121	12145
A2	SALARY PAYMENT ANNUAL		
. 6	PLI		-
	Total(A2)		
	Total(A1+A2)=A	10121	121452
В	ANNUAL BENEFIT		
7	Mediclaim	236	2832
	Total = B	236	2832
C	COMPANIES CONT.TO GRATUITY		
8	Companies Cont. to Gratuity	394	4728
	Total Fixed CTC(A+B+C)	10751	129012

Principal Shree Umiya Kanya Mahavidhyalay

PUMPING LIFE

1. You will be Entitled For Insurance Amount Rs 4.00 Lakh (Mediclaim+Personal Accident).

- 2. You will be Entitled For Subsidized Canteen Faciltiy.
- 3. You will be Provided Transportation From Indore/Pithampur.

4. Reimbursement is Subject to as per HR Policy.

Principal Shree Umiya Kanya Mahavidhyalay

Rangwasa (Rau) Indore (M.P.)

Pratik Patel (3651)

Dy.General Manager-HR



Ref: Shakti/HR/9714

CIN No: L29120MP1995PLC009327

Date 11.06.2018.

To,

Ms. Nisha Prajapat H.No.481, Rangwasa, Rau, Indore

453331 Rau.

Sub:Appointment letter

Dear Ms Nisha,

Congratulations!

We are pleased to offer you the position of Asst. Technician E&C with effect from 11.06.2018.

Kindly find here attached as per below -

1. Terms & Condition of Employment in Annexure A.

2. Break up Of Compensation in Annexure B.

3 Job Profile (Roles & Responsibilities) With KRA For Current Year (Annexure C & D)

You will be on training/ probation for a period of Six Months and thereafter your appointment shall be confirmed based on your performance. Your initial place of posting shall be at H.Q -ECP Plant 1191. However, the Company reserves the right to transfer you at any other Office/ Branch, Subsidiary or Associate Company of this organization in India and abroad which is in existence or may in future come into existence.

You are hereby required to accept and sign and the said appointment letter. We look forward for work together to build a successful business.

Thanking You,

For Shakti Pumps (India) Ltd.

Pratik Patel (3651)

Dy.General Manager--HR

Principal

Shree Umiya Kanya Mahavidhyalay Rangwasa (Rau) Indore (M.P.)



Annexure 'A'

Terms & Conditions of Employment

1. Duties and Responsibilities

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- b) You shall not divulge, to any unauthorized person during the period of your service and afterwards by word of mouth or otherwise, any confidential information of the company or its clients or affiliates etc. including the details of company processes, technical know-how, security arrangements, financial data or information, administrative or organizational matters, which may be your privilege to know by virtue of your being our employee. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You shall also not disclose any information regarding your compensation to any other employee, except your Department Head or Human Resources Manager or anyone outside the company.
- c) You will disclose to us forthwith any discovery, invention, process or improvement or any work (in which intellectual property rights of whatever nature subsist) made or discovered by you while in our service, and such discovery, invention, process or improvement or work shall belong absolutely to and be the sole and absolute property of the company. For the consideration received hereunder, you hereby specifically assign to us or such other person or person, firms or companies, as we may direct, the entire of any right that may accrue to you in respect of any such discovery, invention, process or improvement or work under the provisions of any applicable law and shall do all things that may be necessary and appropriate to assign such right in favors of us including, but not limited to, the execution of the appropriate applications or assignments, production of documents and evidence to the appropriate authorities etc.

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Accepted

Principal
Shree Umiya Kanya Mahavidhvala
Rangwasa (Raul Indore (M.P.)



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Principal
Shree Umiya Kanya Mahavidhyalas
Rangwasa (Rau) Indore (M.P.)



5. Termination of Permanent Service

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(vii) 30 days notice period in case if you break the notice period. You are required to pay the balance of the remaining day's equivalent to your gross Salary. If Company chooses to terminate you, then the Company [Shakti Pumps (India) Ltd.] is not liable to pay any amount, without prejudice to its rights aforesaid, in such cases the company reserves the right to seek any other

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Accepted

Principal
Principal
Windows (M.P.)
Rangwasa (Rau) Indore (M.P.)



8. You will be governed by certified standing orders of the company approved by labour dept of M.P.

Wishing you all the best for your new assignment. Authorized Signatory (3651)

I hereby accept the above terms and conditions.

Name & Signature:

Maple

NISHA PRAJAPAT

Date: 07/06/2018

Accepted Whajard

Shree Umiya Kanya Mahawawan kala !

Shree Umiya Kanya Mahawawan kala !

Rangwasa (Rau) Indore (M.P.)



Annexure 'B'

CTC STATEMENT

Name of employee Department Date of joining Designation A)

B) C)

D)

Nisha Prajapat Production

11.06.2018 Assistant Technician

PART A			
S.NO	PARTICULARS	MONTHLY	YEARLY
A1	SALARY PAYMENT MONTHLY		
1	Basic Salary	8182	98184
2	House Rent Allowances	200	2400
3	Other Allowances	252	3024
	Gross Salary	8634	103608
4	Companies Cont. to PF	1064	12768
5	Companies Cont. to ESIC	411	4932
	Total(A1)	10109	121308
A2	SALARY PAYMENT ANNUAL		
6	PLI	400 to 400	900 MM 400
	Total(A2)		
	Total(A1+A2)=A	10109	121308
В	ANNUAL BENEFIT		
7	Medicialm	236	2832
	Total = B	236	2832
С	COMPANIES CONT.TO GRATUITY		
8	Companies Cont. to Gratuity	394	4728
	Total Fixed CTC(A+B+C)	10739	128868

Approved By (3651)

Accepted



Shree Umiya kanya Mahavidhya (M.F.)

- 1. You will be Entitled For Insurance Amount Rs 4.00 Lakh (Mediclaim+Personal Accident).
- 2. You will be Entitled For Subsidized Canteen Faciltiy.
- 3. You will be Provided Transportation From Indore/Pithampur.
- 4. Reimbursement is Subject to as per HR Policy.

Pratik Patel (3651)

Dy.General Manager-IIR

Accepted

Shree Umiya Kanya Mahavidhyala!

Shree Umiya Kanya Mahavidhyala!

Raul Indore (M.P.)



Prem Henna Marketing Pvt. Ltd.

Corporate Office: S - 1, Takshashila Parisar, Near Rajendra Nagar Police Station, A. B. Road, Indore - 425 012 (M. P.) INDIA Tel.: 0731 - 3950000 - 3950099 Website: www.premhenna.com E-mail: india@premhenna.com

Ref No. PG/MP/07/2018

Date: 30.07.2018

Ms. Hema Sahu D/O Nanak Chand Sahu 193, Shri Nath Colony, Mhowgaon, Mhow, Indore, Madhya Pradesh – 453441.

Subject: Offer Letter

Dear Ms. Sahu,

This has reference to your application and the subsequent interview on 28.07.2018 you had with us, we are pleased to make an offer for the position of "Data Entry Operator" – Indore (Madhya Pradesh). Your annual CTC will be Rs. 1.20 Lac (approx.) and your joining will be on or before 1st August, 2018 (Wednesday). PF, PT, ESIC & TDS (if applicable) will be deducted from your gross monthly salary as per statutory norms.

The offer of employment for the above position will be as per Company's terms and conditions.

You are required to furnish the following documents:

- 1. Id Proof.
- 2. Address Proof.
- 3. Latest Passport size photograph
- 4. Service Certificates of your previous jobs
- 5. Birth Certificate / School Leaving Certificate showing date of birth
- 6. Educational Qualification Certificates

On joining, you will be required to furnish

- 1. Relieving letter and Experience Certificate from your present employer
- 2. Last drawn Salary Slip / Certificate showing monthly salary and Annual benefits, from the present employer

We shall appreciate your confirmation of acceptance of the above offer with immediate effect. Non-acceptance before the stipulated time shall make this offer redundant automatically.

We look forward to you joining our esteemed organization and hope it is the beginning of a mutually fulfilling association.

For, Prem Henna Marketing Pvt. Ltd.

30 07/2018 Huzefa Kukshiwala Manager – HR

Principal
Principal
Mahavidhyalas
Shree Umiya Kanya Mahavidhyalas
Rangwasa (Raul Indore (M.P.)

OPPO A9 2020



Ref: Shakti/HR/9718

CIN No : L29120MP1995PLC009327

Date 11.06.2018.

To,

Ms. Shalu Rathore H.No.407,Shiv Chouk,Rangwasa,Rau,Indore

453331 Rau .

Sub:Appointment letter

Dear Ms Shalu,

Congratulations!

We are pleased to offer you the position of Asst. Technician E&C with effect from 11.06.2018.

Kindly find here attached as per below -

1. Terms & Condition of Employment in Annexure A.

2. Break up Of Compensation in Annexure B.

3. Job Profile (Roles & Responsibilities) With KRA For Current Year (Annexure C & D)

You will be on training/ probation for a period of Six Months and thereafter your appointment shall be confirmed based on your performance. Your initial place of posting shall be at H.Q - ECP Plant 1191. However, the Company reserves the right to transfer you at any other Office/ Branch, Subsidiary or Associate Company of this organization in India and abroad which is in existence or may in future come into existence.

You are hereby required to accept and sign and the said appointment letter. We look forward for work together to build a successful business.

Thanking You.

For Shakti Pumps (India) Ltd.

Pratik Patel (3651)

Dy.General Manager--HR

Principal
Principal
Shree Umiya Kanva Mahavidhvalas
Rangwasa (Rau) indore (M.P.)

Accepted

SHAKTI PUMPS (INDIA) LIMITED



Ref: Shakti/HR/9716

CIN No: L29120MP1995PLC009327

Date 11.06.2018.

To.

Ms. Priyanka Choudhary Flat No.102,Swastik Vihar,Nanakjeet Heights,Rau,Indore

453331 Rau.

Sub:Appointment letter

Dear Ms Priyanka,

Congratulations!

We are pleased to offer you the position of Asst. Technician E&C with effect from 11.06.2018.

Kindly find here attached as per below -

1. Terms & Condition of Employment in Annexure A.

2. Break up Of Compensation in Annexure B.

3. Job Profile (Roles & Responsibilities) With KRA For Current Year (Annexure C & D)

You will be on training/ probation for a period of Six Months and thereafter your appointment shall be confirmed based on your performance. Your initial place of posting shall be at H.Q - ECP Plant 1191. However, the Company reserves the right to transfer you at any other Office/ Branch, Subsidiary or Associate Company of this organization in India and abroad which is in existence or may in future come into existence.

You are hereby required to accept and sign and the said appointment letter. We look forward for work together to build a successful business.

Thanking You,

For Shakti Pumps [I] Ltd.

Pratik Patel

Dy.General Manager--HR

Shree Umiva Kanva Mahavidhvalar Pauganka Accepted

SHAKTI PUMPS (INDIA) LTD.



Annexure 'A'

Terms & Conditions of Employment

1. Duties and Responsibilities

- a) The company will expect you to work with a high standard of initiative, efficiency and economy and encourage and motivate people under you to achieve optimum output. You will perform, observe and confirm to such duties, directions and instructions assigned or communicated to you by the Company and those in authority over you.
- b) You chall not divulge, to any unauthorized person during the period of your service and afterwards by word of mouth or otherwise, any confidential information of the company or its clients or affiliates etc. including the details of company processes, technical know-how, security arrangements, financial data or information, administrative or organizational matters, which may be your privilege to know by virtue of your being our employee. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You shall also not disclose any information regarding your compensation to any other employee, except your Department Head or Human Resources Manager or anyone outside the company.
- c) You will disclose to us forthwith any discovery, invention, process or improvement or any work (in which intellectual property rights of whatever nature subsist) made or discovered by you while in our service, and such discovery, invention, process or improvement or work shall belong absolutely to and he the sole and absolute property of the company. For the consideration received hereunder, you hereby specifically assign to us or such other person or person, firms or companies, as we may direct, the entire of any right that may accrue to you in respect of any such discovery, invention, process or improvement or work under the provisions of any applicable law and shall do all things that may be necessary and appropriate to assign such right in favors of us including, but not limited to, the execution of the appropriate applications or assignments, production of documents and evidence to the appropriate authorities etc.

You waive all legal, moral or other rights a to which you may be entitled under any legislation now existing or in the future enacted in respect of any such discovery, invention,

process or improvement or work.

- d) You will not enter into any commitments or dealings on behalf of the company for which you have no clear authority nor alter or be a party to any alteration of any principle or policy of the company or exceed the authority or discretion vested in you without the previous sanction of the company or those in authority over you.
- e) You will be responsible for the safe keeping and return at the time of cessation of your employment or as required by the company, in good condition and order all the properties or material of the company, which may be in your use, custody, care or charge. For the loss of any property or material of the company in your possession, the company will have a right to assess on its own basis and recover the damages of all such property or material from you and to take such other action as it deems proper in the event of your failure to account for such material or property to its satisfaction. Upon the cessation of your employment, the company reserves the

Shree Umiya Kanya Mahavidhyalaşı Ranewasa (Rau) Indore (M.P.)



right to revoke any powers of attorney or other authorities conferred on you and you will consequently be obliged to hand over all copies of any of letters of authority or powers of attorney issued to you.

f) You will remain compliant with the law of the land, and policies, procedures, declarations, service rules or other rules and regulations including conduct, discipline and administrative orders of the company with modifications done at the sole discretion of company while in the employment of the company.

2. Compensation Progression

Future increase in your compensation and future prospects in the company shall entirely depend on the evaluation of your performance by the company taking into account your efficiency, performance standards, hard work, commitment, regularity in attendance, sincerity, good conduct, the company's performance and such other relevant factors as the company may consider appropriate given your designation in the company.

Such increase in no case shall be automatic or a matter of right and shall be given based on the evaluation of your performance at the sole discretion of the company.

3. Transfer

You may during the course of your employment be transferred at any time to another city, state, country, unit, office, division, department, group or affiliated company either existing or to be set up, without any additional remuneration or compensation except for the normal relocation expenses payable, at the sole discretion of the company.

4. Exclusive Contract

During the term of your employment, you shall not directly or indirectly take employment with any other company or participate in or deal with any other business, or take up consultancy or deal with or enter into any agreement or arrangement with any person that is in the same or similar business in which the company is engaged or seek membership of any local, or public bodies either on honorary or remunerator basis except with the prior written permission of the company.

The Company seeks to safeguard and protect the commercial and business data concerning present Clients and Business Associates and goodwill in the market by suitably advising you and by taking this undertaking that for a period of 3 years from the date of separation / termination from employment, you shall not join or collaborate or associate or assist or deal with in any manner whatsoever directly or otherwise or provide consultancy in any manner to any competitor including Firm or Company or act on their behalf with or without consideration or return or gratis or by way of favour, so that the current business deals and terms are not taken advantage of by any business rival/competitor or firm or Company which is similarly engaged in the business as that of the Shakti Pumps (India) Ltd.. Further, you shall not engage yourself in the similar business as that of the Company or use contact and goodwill of the Company for your personal gain and benefit.

Shree Umiya Kanya Mahavidhyala. Rangwasa (Raul Indore (M.P.)



5. Termination of Permanent Service

a) The company may terminate your employment without notice if at any time during your employment you are found guilty of (i) any act of disloyalty, commission of an act involving moral turpitude and act of indiscipline or inefficiency, or (ii) willful breach of the terms of this appointment letter, including the Annexure hereof and policies, procedures, declarations, service rules or other rules and regulations including conduct, discipline and administrative orders of the company or (iii) dereliction of duty, or (iv) willful negligence or disobedience of lawful or reasonable orders or instructions or the rules or regulations received by you from time to time, or (v) conduct on or off duty, which is prejudicial to the interest, good name or reputation of the company, or (vi) furnishing or suppressing false material information or declaration.

(vii) 30 days notice period in case if you break the notice period. You are required to pay the balance of the remaining day's equivalent to your gross Salary. If Company chooses to terminate

(vii) 30 days notice period in case if you break the notice period. You are required to pay the balance of the remaining day's equivalent to your gross Salary. If Company chooses to terminate you, then the Company (Shakti Pumps [I] Ltd.) is not liable to pay any amount, without prejudice to its rights aforesaid, in such cases the company reserves the right to seek any other remedy or take any action available to it under applicable law.

In addition, you shall be liable for all losses and damages incurred by company. Company shall have no obligation to you for compensation or salary in lieu of notice period in this instance. For all the above, the judgment of the company will be final and cannot be challenged anywhere.

b) If you absent yourself without leave for either days or remain absent for more than five days beyond the period of canotioned leave originally granted or subsequently extended, you shall be considered as having voluntarily abandoned your employment without giving any notice unless you return to work within a future period of two days and give an explanation to the satisfaction of the company regarding such absence.

In case of any absence without prior permission or subsequently regularized, you will not be

entitled to wages for the absent dates.

c) Your services can be terminated by the company without assigning any reason after giving One month's notice in writing or salary in lieu thereof.

6. Retirement

You shall retire from the services of the company as per prevailing law. The effective date of retirement will be the last day of the month in which you are retiring.

7. Dispute Resolution

Any disputes between the parties which cannot be resolved via negotiations shall be submitted for final, binding arbitration to a sole arbitrator appointed by the Human Resources Department of the Disclosing Party/Employer in accordance with the Provisions Arbitration and Conciliation Act, 1996

Rangwasa (Rau) Indore (M.P.)



8. You will be governed by certified standing orders of the company approved by labour dept of M.P.

Wishing you all the best for your new assignment.

Authorized Signatory

I hereby accept the above terms and conditions.

Name & Signature.

Dule.

Preiganted Choudhavey Shree Umiya Kanya Mahavidhyalasi Rangwasa (Rau) Indore (M.P.)

Accepted Duiganky



Annexure 'B'

CTC STATEMENT

Name of employee Department Date of joining Designation A)

B)

C) D) Priyanka Choudhary Production 11.06.2018

Assistant Technician

PART A		MONTENT	YEARLY
S.NO	PARTICULARS	MONTHLY	TEARCH
	THE TOTAL PARTY MANITH V		
A1	SALARY PAYMENT MONTHLY	8182	98184
1	Basic Salary	200	2400
2	House Rent Allowances		3024
3	Other Allowances	252	103608
	Gross Salary	8634	
4	Companies Cont. to PF	1076	12912
5	Companies Cont. to ESIC	111	1932
<u> </u>	Total(A1)	10121	121452
4.7	SALARY PAYMENT ANNUAL		
A2			40° 000 con
, 6	PLI		
	Total(A2)	10121	121452
	Total(A1+A2)=A		
В	ANNUAL BENEFIT	236	2832
7	Mediclaim		2832
	Total = B	236	2002
C	COMPANIES CONT.TO GRATUITY		4700
8	Companies Cont. to Gratuity	394	4728
-	Total Fixed CTC(A+B+C)	10751	129012

Approved By



Principal
Shree Umiya Kanya Mahavidhyala'
Rangwasa (Raul Indore (M.P.)

- 1. You will be Entitled For Insurance Amount Rs 4.00 Lakh (Mediclaim+Personal Accident).
- 2. You will be Entitled For Subsidized Canteen Faciltiy.
- 3. You will be Provided Transportation From Indore/Pithampur.
- 4. Reimbursement is Subject to as per HR Policy.

Pratik Patel

Dy.General Manager-HR

Shree Umiya Kanya Mahayidhyala!
Shree Umiya Kanya Mahayidhyala!



Ref: Shakti/HR/9717

CIN No: L29120MP1995PLC009327

Date 11.06.2018.

To,

Ms. Poonam Yadav Ward No.07, C-201, Gatiman Colony Pithampur, Dhar

454775 Pithampur.

Sub:Appointment letter

Dear Ms Poonam,

Congratulations!

We are pleased to offer you the position of Asst. Technician E&C with effect from 11.06.2018.

Kindly find here attached as per below -

1. Terms & Condition of Employment in Annexure A.

2. Break up Of Compensation in Annexure B.

3. Job Profile (Roles & Responsibilities) With KRA For Current Year (Annexure C & D)

You will be on training/ probation for a period of Six Months and thereafter your appointment shall be confirmed based on your performance. Your initial place of posting shall be at H.Q -ECP Plant 1191. However, the Company reserves the right to transfer you at any other Office/ Branch, Subsidiary or Associate Company of this organization in India and abroad which is in existence or may in future come into existence.

You are hereby required to accept and sign and the said appointment letter. We look forward for work together to build a successful business.

Thanking You,

For Shakti Pumps [I] Ltd.

Pratik Patel (3651)

Dy.General Manager--HR

Shree Umiya Kanya Mahavidhyala Rangwasa (Rau) Indore (M.P.)

SHAKTI PUMPS (INDIA) LTD.

CIN: L29120MP1995PLC009327, Regd. Office & Works: Plot No. 401, 402 & 413, Industrial Area, Sector - 3, Pithampur - 454774, Dist. Dhar (M.P.) INDIA. Tel.: +91 7292 410500, Fax: +91 7292 410645, E-mail: info@shaktipumps.com, sales@shaktipumps.com, Web: www.shaktipumps.com



Annexure 'A'

Terms & Conditions of Employment

1. Duties and Responsibilities

- a) The company will expect you to work with a high standard of initiative, efficiency and economy and encourage and motivate people under you to achieve optimum output. You will perform, observe and confirm to such duties, directions and instructions assigned or communicated to you by the Company and those in authority over you.
- b) You shall not divulge, to any unauthorized person during the period of your service and afterwards by word of mouth or otherwise, any confidential information of the company or its clients or affiliates etc. including the details of company processes, technical know-how, security arrangements, financial data or information, administrative or organizational matters, which may be your privilege to know by virtue of your being our employee. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You shall also not disclose any information regarding your compensation to any other employee, except your Department Head or Human Resources Manager or anyone outside the company.
- c) You will disclose to us forthwith any discovery, invention, process or improvement or any work (in which intellectual property rights of whatever nature subsist) made or discovered by you while in our service, and such discovery, invention, process or improvement or work shall belong absolutely to and be the sole and absolute property of the company. For the consideration received hereunder, you hereby specifically assign to us or such other person or person, firms or companies, as we may direct, the entire of any right that may accrue to you in respect of any such discovery, invention, process or improvement or work under the provisions of any applicable law and shall do all things that may be necessary and appropriate to assign such right in favors of us including, but not limited to, the execution of the appropriate applications or assignments, production of documents and evidence to the appropriate authorities etc.

You waive all legal, moral or other rights a to which you may be entitled under any legislation now existing or in the future enacted in respect of any such discovery, invention, process or improvement or work.

- d) You will not enter into any commitments or dealings on behalf of the company for which you have no clear authority nor alter or be a party to any alteration of any principle or policy of the company or exceed the authority or discretion vested in you without the previous sanction of the company or those in authority over you.
- e) You will be responsible for the safe keeping and return at the time of cessation of your employment or as required by the company, in good condition and order all the properties or material of the company, which may be in your use, custody, care or charge. For the loss of any property or material of the company in your possession, the company will have a right to assess on its own basis and recover the damages of all such property or material from you and to take such other action as it deems proper in the event of your failure to account for such material or property to its satisfaction. Upon the cessation of your employment, the company reserves the

Principal Principal Shree Umiya Kanva Mashavidhyala



right to revoke any powers of attorney or other authorities conferred on you and you will consequently be obliged to hand over all copies of any of letters of authority or powers of attorney issued to you.

f) You will remain compliant with the law of the land, and policies, procedures, declarations, service rules or other rules and regulations including conduct, discipline and administrative orders of the company with modifications done at the sole discretion of company while in the employment of the company.

2. Compensation Progression

Future increase in your compensation and future prospects in the company shall entirely depend on the evaluation of your performance by the company taking into account your efficiency, performance standards, hard work, commitment, regularity in attendance, sincerity, good conduct, the company's performance and such other relevant factors as the company may consider appropriate given your designation in the company.

Such increase in no case shall be automatic or a matter of right and shall be given based on the evaluation of your performance at the sole discretion of the company.

3. Transfer

You may during the course of your employment be transferred at any time to another city, state, country, unit, office, division, department, group or affiliated company either existing or to be set up, without any additional remuneration or compensation except for the normal relocation expenses payable, at the sole discretion of the company.

4. Exclusive Contract

During the term of your employment, you shall not directly or indirectly take employment with any other company or participate in or deal with any other business, or take up consultancy or deal with or enter into any agreement or arrangement with any person that is in the same or similar business in which the company is engaged or seek membership of any local, or public bodies either on honorary or remunerator basis except with the prior written permission of the

The Company seeks to safeguard and protect the commercial and business data concerning present Clients and Business Associates and goodwill in the market by suitably advising you and by taking this undertaking that for a period of 3 years from the date of separation / termination from employment, you shall not join or collaborate or associate or assist or deal with in any manner whatsoever directly or otherwise or provide consultancy in any manner to any competitor including Firm or Company or act on their behalf with or without consideration or return or gratis or by way of favour, so that the current business deals and terms are not taken advantage of by any business rival/competitor or firm or Company which is similarly engaged in the business as that of the Shakti Pumps (India) Ltd.. Further, you shall not engage yourself in the similar business as that of the Company or use contact and goodwill of the Company for your personal gain and benefit.

Shire Umiya Kanya Mahavika da kanya da



5. Termination of Permanent Service

a) The company may terminate your employment without notice if at any time during your employment you are found guilty of (i) any act of disloyalty, commission of an act involving moral turpitude and act of indiscipline or inefficiency, or (ii) willful breach of the terms of this appointment letter, including the Annexure hereof and policies, procedures, declarations, service rules or other rules and regulations including conduct, discipline and administrative orders of the company or (iii) dereliction of duty, or (iv) willful negligence or disobedience of lawful or reasonable orders or instructions or the rules or regulations received by you from time to time, or (v) conduct on or off duty, which is prejudicial to the interest, good name or reputation of the company, or (vi) furnishing or suppressing false material information or declaration.

(vii) 30 days notice period in case if you break the notice period. You are required to pay the balance of the remaining day's equivalent to your gross Salary. If Company chooses to terminate you, then the Company (Shakti Pumps [I] Ltd.) is not liable to pay any amount, without prejudice to its rights aforesaid, in such cases the company reserves the right to seek any other remedy or

take any action available to it under applicable law.

In addition, you shall be liable for all losses and damages incurred by company. Company shall have no obligation to you for compensation or salary in lieu of notice period in this instance. For all the above, the judgment of the company will be final and cannot be challenged anywhere.

b) If you absent yourself without leave for either days or remain absent for more than five days beyond the period of sanctioned leave originally granted or subsequently extended, you shall be considered as having voluntarily abandoned your employment without giving any notice unless you return to work within a future period of two days and give an explanation to the satisfaction of the company regarding such absence.

In case of any absence without prior permission or subsequently regularized, you will not be

entitled to wages for the absent dates.

c) Your services can be terminated by the company without assigning any reason after giving One month's notice in writing or salary in lieu thereof.

6. Retirement

You shall retire from the services of the company as per prevailing law. The effective date of retirement will be the last day of the month in which you are retiring.

7. Dispute Resolution

Any disputes between the parties which cannot be resolved via negotiations shall be submitted for final, binding arbitration to a sole arbitrator appointed by the Human Resources Department of the Disclosing Party/Employer in accordance with the Provisions Arbitration and Conciliation Act, 1996

Shree Umiya Kanya Mahavidhyalah Rangwasa (Rau) Indore (M.P.)



8. You will be governed by certified standing orders of the company approved by labour dept of M.P.

Wishing you all the best for your new assignment.

Authorized Signatory (3651)

I hereby accept the above terms and conditions.

Poonam Nado & Signature:

Shree Umiya Kanya Mahavidhyala!
Shree Umiya Kanya Mahavidhyala!
Rangwasa (Rau) Indore (M.P.)

Date:



Annexure 'B'

CTC STATEMENT

Name of employee Department Date of joining Designation A) B)

C) D) Poonam Yadav Production 11.06.2018

Assistant Technician

PARTA			
S.NO	PARTICULARS	MONTHLY	YEARLY
A -#			ILAKLI
A1	SALARY PAYMENT MONTHLY		***************************************
1	Basic Salary	8182	0010
2	House Rent Allowances	200	98184
3	Other Allowances	252	2400
	Gross Salary		3024
4	Companies Cont. to PF	8634	103608
5	Companies Cont. to ESIC	1076	12912
	Total(A1)	411	4932
A2	SALARY PAYMENT ANNUAL	10121	121452
6	PLI PLI		
O			
	Total(A2)		
~	Total(A1+A2)=A	10121	121452
В	ANNUAL BENEFIT		121432
.7	Mediclaim	236	2020
	Total = B	236	2832
C	COMPANIES CONT. TO GRATUITY	230	2832
8	Companies Cont. to Gratuity	204	
	Total Fixed CTC(A+B+C)	394	4728
	(3.270)	10751	129012

Tenhin atel 16.6.18 Approved By (3651)

Shree Umiya Kanya Mahavidhyaia.
Rangwasa (Raul Indore (M.P.)

- 1. You will be Entitled For Insurance Amount Rs 4.00 Lakh (Mediclaim+Personal Accident).
- 2. You will be Entitled For Subsidized Canteen Faciltiy.
- 3. You will be Provided Transportation From Indore/Pithampur.
- 4. Reimbursement is Subject to as per HR Policy.

16:618

Pratik Patel (3651)

Shree Umiya Kanya Mahawidhwala:

Rangwasa (Rau) Indore (M.P.)

Accepted

Dy.General Manager-HR



Ref: Shakti/HR/9718

CIN No: L29120MP1995PLC009327

Date 11.06.2018.

To.

Ms. Shalu Rathore H.No.407,Shiv Chouk,Rangwasa,Rau,Indore

453331 Rau.

Sub:Appointment letter

Dear Ms Shalu,

Congratulations!

We are pleased to offer you the position of Asst. Technician E&C with effect from 11.06.2018

Kindly find here attached as per below -

1. Terms & Condition of Employment in Annexure A.

2. Break up Of Compensation in Annexure B.

3. Job Profile (Roles & Responsibilities) With KRA For Current Year (Annexure C & D)

You will be on training/ probation for a period of Six Months and thereafter your appointment shall be confirmed based on your performance. Your initial place of posting shall be at H.Q - ECP Plant 1191. However, the Company reserves the right to transfer you at any other Office/Branch, Subsidiary or Associate Company of this organization in India and abroad which is in existence or may in future come into existence.

You are hereby required to accept and sign and the said appointment letter. We look forward for work together to build a successful business.

Thanking You,

For Shakti Pumps (India) Ltd.

Pratik Patel (3651)

Dy.General Manager--HR

Principal

Shree Umiya Kanya Mahavidhvalay Rangwasa (Rau) Indore (M.P.) Accepted

SHAKTI PUMPS (INDIA) LIMITED